

## Registration

Please read the registration instructions first and return the registration form to JTB by FAX.

Fax: +81-75-341-1028 E-mail: [Kyoto\\_ei3b@kns.jtb.co.jp](mailto:Kyoto_ei3b@kns.jtb.co.jp)

**Deadline: Mar 31, 2004**

Registration Fees are as follows. The early registration deadline is February 29<sup>th</sup>

	On or Before Feb 29 <sup>th</sup> , 2004	After Mar 1st, 2004 or On-site
1. Regular (banquet included)	¥30,000	¥35,000
2. Student (without banquet)	¥15,000	¥20,000
3. Banquet (for student or other)	¥7,000	¥7,000

## Payment

Registration and payment are handled by JTB, the official travel agent.

All payment should be made in Japanese Yen (¥), including the necessary remittance fees, by either of the following methods;

### Credit Card

The following credit cards are acceptable.

Master Card, Diners Club, Visa Card, JCB Card and American Express are accepted.

The security of your credit card will be handled by JTB, the name of JTB Corp. will appear as a recipient in your credit card bill.

### Cancellation and Refund

Cancellation should be made in writing and addressed to the Organizing Committee.

Administrative charge

	Regular (banquet included)	Student (without banquet)
Until Feb 29, 2004	¥1,000	¥1,000
After Mar 01, 2004	¥10,000	¥5,000

Refund will be made after the conference for administrative reasons.

### Registration Confirmation

Registration will be acknowledged in writing. Registration will be confirmed only upon receipt of payment. Your confirmation slip should be well kept and submitted at the onsite registration desk for final confirmation.

# FLOPS 2004

## REGISTRATION FORM

Please read the registration instructions first and type or print clearly in block letters.  
Please complete and return this form to JTB by FAX.

### FLOPS 2004

JTB Kyoto Office, Higashi-shiokoji-cho, Shimogyo-ku, Kyoto 600-8216, Japan  
Fax: +81-75-341-1028 E-mail: [Kyoto\\_ei3b@kns.jtb.co.jp](mailto:Kyoto_ei3b@kns.jtb.co.jp)

#### 1. Participant

First (Given) Name	Last (Family) Name	<input type="checkbox"/> Prof. <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Ms.
Title	Department / Affiliation	
Address <input type="checkbox"/> Office <input type="checkbox"/> Home		
City / State	Zip Code	Country
Tel	Fax	E-mail

#### 2. Text on the Name Badge to be printed as is

<input type="checkbox"/> Prof. <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Ms.	First (Given) Name	Last (Family) Name
International Institute / Organization		

#### 3. Accompanying Person (s)

	First (Given) Name	Last (Family) Name	Country
<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.			
<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.			

#### 4. Registration Fees.

Category	On or Before Feb 29 <sup>th</sup> , 2004	After Mar 1 <sup>st</sup> , 2004	Amount Due
<input type="checkbox"/> Regular	<input type="checkbox"/> JPY ¥30,000	<input type="checkbox"/> JPY ¥35,000	
<input type="checkbox"/> Student	<input type="checkbox"/> JPY ¥15,000	<input type="checkbox"/> JPY ¥20,000	
<input type="checkbox"/> Banquet (for student or accompanying person)	<input type="checkbox"/> JPY ¥7,000	<input type="checkbox"/> JPY ¥7,000	
	<input type="checkbox"/>	<input type="checkbox"/>	

#### REMITTANCE

Credit card:  American Express  VISA  Master Card  Diners Club  JCB Card

Card number: ..... Expiration date: .....

Name of cardholder: ..... Authorized signature: .....

Date: ..... Signature: .....

(This application will become valid upon receipt for Confirmation from Organizing Committee.)

Preferred Medium to receive confirmation of this registration:  e-mail  Fax

## Accommodation

### Official Travel Agency

JTB Corp. has been appointed as the official travel agency for the symposium and will handle all related travel arrangements, including hotel accommodations

JTB Kyoto Office  
 Higashi-shiokoji-cho, Shimogyo-ku, Kyoto 600-8216, Japan  
 Phone: +81-75-361-7241 Fax: +81-75-341-1028 E-mail: [kyoto\\_ei3b@kns.jtb.co.jp](mailto:kyoto_ei3b@kns.jtb.co.jp)

### Hotel Accommodations

JTB has blocked hotels in Nara during the Conference period at special discounted symposium rates. Reservations will be made on a first-come, first-served basis.

Grade	Name of Hotel	Room charge per night (Yen)		Nearest Subway Station
		Twin	Single	
A	1. Nara Hotel	¥29,700	¥15,400	8min. from JR Nara Station by car
B	2. Hotel Fujita Nara	¥18,000	¥9,500	5min. on foot from JR Nara Station
	3. Hotel Mitsui Garden Hotel Nara	¥16,800	¥9,450	2min. on foot from JR Nara Station
	4. Nara Washington Hotel Plaza	¥16,170	¥8,295	4min. on foot from JR Nara Station

Note: Room rates include tax and service charge. Breakfast not included.

If you need accommodation in Kyoto, please contact JTB directly at the above e-mail address.

### Application and Payment

Participants wishing to reserve hotel accommodations should complete the application form and return it to reach JTB no later than the respective deadlines listed below.

**Send** the completed application form by fax or mail to JTB.

A hotel deposit of JPY5,000 will be charged on your credit card by JTB. The hotel deposit will be credited to your bill when checking out. Payments should be in the form of:

The following credit cards are acceptable:

1. Master Card
2. Diners Club
3. Visa Card
4. AMEX
5. JCB Card

**Deadline: Hotel Accommodations Mar 10, 2004**

### Cancellation

In the event of cancellation, written notification should be sent to JTB. The following cancellation fees will be deducted before refunding.

Hotels: Up to 9 days before the first night of stay ----- ¥1,000  
 2 to 8 days before ----- 20% of daily room charge (minimum ¥1,000)  
 Less than 2 days before, or no notice given ----- 100% of daily room charge

# FLOPS 2004

## APPLICATION FORM FOR ACCOMMODATION

Deadline for Hotel: Mar 10,2004

Please complete and return this form by FAX to:

JTB Kyoto Office  
Higashi-shiokoji-cho  
Shimogyo-ku, Kyoto 600-8216 Japan  
Fax: +81-75-341-1028 E-mail : [kyoto\\_ei3b@kns.itb.co.jp](mailto:kyoto_ei3b@kns.itb.co.jp)

(Please type or print in block letters and check appropriate boxes.)

Registrant

Family name: \_\_\_\_\_ Given name: \_\_\_\_\_

Affiliation: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Phone:+ \_\_\_\_\_ Fax:+ \_\_\_\_\_

E-mail: \_\_\_\_\_

Name of Accompanying Person(s), if any: \_\_\_\_\_

### HOTEL ACCOMMODATIONS

Name of Hotel	No. of room(s)	Period of stay	Amount of deposit
	_____ Twin(s)	Check in _____ Apr.	¥5,000 × _____ room(s)
	_____ Single(s)	Check out _____ Apr.	= ¥ _____

**Credit card:**  American Express  VISA  Master Card  Diners Club  JCB Card

Card number: \_\_\_\_\_

Name of card holder: \_\_\_\_\_ Expiration date: \_\_\_\_\_

Authorized signature: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

(This application will become valid upon receipt for confirmation from JTB.)

### Preferred Medium to receive confirmation of this registration

e-mail  Fax